

MINNESOTA YMCA YOUTH IN GOVERNMENT MODEL ASSEMBLY REGISTRATION



THE REGISTRATION FORM

Participation in Minnesota YMCA Youth in Government carries many privileges and responsibilities. Participants should expect to take part in the total Youth in Government experience - to work, to contribute to the conference and to enjoy the many activities. Participants and their parents should fill out the registration form completely. All information will help the Delegation and State Office prepare for each student's needs.

- Participants and parents should closely review the Code of Conduct and be prepared to take on the responsibilities outlined.
- The Code of Conduct is strictly followed by all participants, advisors, staff and board members and must be signed by the participant and parent and be attached to the registration form.
- Participants should be prepared to complete a project (proposal, legislative bill, court case materials, cabinet status report, lobbyist position paper, media article, leadership corps prep kit, etc.) prior to participation. The time spent on this project and the quality of the finished product will greatly influence the overall experience. In other words, “you get out of the program what you put into it.”

PROGRAM CHOICES

Leadership Corps (8th grade) - Students will be introduced to each aspect of the Model Assembly, have a chance to learn about the inner workings of state government and participate in skill building and leadership development. Leadership Corps members have hands-on experience to prepare them for future citizen involvement. Leadership Corps members are required to:

- Complete the required Preparation Kit
- Meet all deadlines
- Participate in all tours, trials, and seminars
- Attend the Fall Kick Off Training Session
- Adhere to the Code of Conduct

Humphrey House/Sibley House (9th & 10th grades)

Sanford House (11th & 12th grades)

Legislators work to research, sponsor and present bills during committee hearings and on the respective House or Senate floor.

All House and Senate members are required to:

- Author at least one (1) bill
- Meet all deadlines
- Be aware and informed of legislative rules and procedures
- Attend the Fall Kick Off Training Session
- Adhere to the Code of Conduct

Stassen Senate/Ramsey Senate (9th & 10th grades)

Knutson Senate (11th & 12th grades)

Court of Appeals (9th & 10th grades)

Court members present legal preparation materials and make arguments before Youth Justices. Each student will have the opportunity to sit on the bench, will argue cases and will take part in hearing appealed cases from the Youth Court of Appeals.

Court members are required to:

- Compose legal preparation materials summarizing the arguments for a particular side of the assigned case
- Meet all deadlines
- Be aware and informed of the responsibilities and duties of Court officials and knowledgeable of the facts involved in the assigned case materials.
- Be prepared to argue the assigned Appellate case more than once
- Complete assigned materials for the Trial Court component
- Participate in the Trial Court as assigned
- Attend the Fall Kick Off Training Session and adhere to the Code of Conduct

Supreme Court (11th & 12th grades)

Cabinet (10th, 11th & 12th grades) - Cabinet Officials serve as commissioners of various State Departments at the discretion of the Governor or Lt. Governor. Commissioners and Deputy Commissioners also serve as the executive branch liaison to the legislative committees in addition to representing views and positions related to their respective department. Cabinet members are required to:

- Compose a Department Status Report containing information concerning the Department's current activities, overview of departmental goals and objectives

Lobbyists (10th, 11th & 12th grades) - Lobbyists are involved in the legislative process by providing testimony, research materials and draft legislation to assist Youth Legislators in completing legislative objectives and agendas. Lobbyists choose specific groups with which they concentrate their lobbying and work together to support or oppose legislation. Lobbyists are required to:

- Draft two specific Position Papers outlining the assigned areas of interest

CABINET/LOBBYIST MEMBERS MUST:

- Meet all deadlines
- Complete Lobbyist Registration forms or Status Reports and all other materials
- Attend the Fall Kick Off Training Session
- Adhere to the Code of Conduct
- Complete a B-3 form to accompany your registration form
(*Requests for Lobbyist assignments will not be considered unless the B-3 form is submitted and complete*)

TV Station (10th, 11th & 12th grades) - TV Station members are responsible for writing, reporting, producing, taping and editing a television news program each day. Members will have specific assignments and will be required to attend several additional training sessions and video classes in November, December and January. TV Station members are required to:

- Write and submit two (2) news articles ready for broadcast
- Attend 4 - 6 training courses at the Cable Access station in the Twin Cities for the use of equipment and techniques of reporting (**Attendance at these training courses is MANDATORY!**)

Radio Station (10th, 11th & 12th grades) - Radio Station members produce and record news and entertainment radio shows for broadcast at the hotel each day. Reporters write news stories, producers compile news programs, announcers produce music programs and make live announcements throughout the weekend. Radio Station members may be required to attend additional training sessions and radio broadcasting classes.

Newspaper (10th, 11th & 12th grades) - Newspaper members write and edit a newspaper each day. All members of the newspaper staff will work in developing formats, deciding upon worthy news items and covering stories and news from the Model Assembly. Students must be self-motivated, have the ability to produce quality work on a tight schedule, be willing to complete work outside of scheduled program time and attend additional training sessions.

ALL MEDIA MEMBERS ARE REQUIRED TO:

- Write and submit two (2) news articles
- Meet all deadlines
- Attend all training courses/production sessions
- Attend the Fall Kick Off Training Session
- Adhere to the Code of Conduct
- Complete a B-4 form to accompany your registration form to be considered
(*Requests for Media assignments will not be considered unless the B-4 form is submitted and complete*)

Please keep this sheet for your reference



MINNESOTA YMCA YOUTH IN GOVERNMENT MODEL ASSEMBLY REGISTRATION

yig@ymcamps.org

www.mnyig.org

Office Use Only!

Member # _____

School or YMCA Delegation (check with adult advisor if unsure) _____

First Name _____ Last Name _____
(as you want it printed on your nametag)

Address _____

City _____ State _____ Zip _____

Home Phone () _____ Student Cell Phone () _____

Student E-mail _____ Years in Program (including this year) _____ Grade _____

School _____ Birth date ____/____/____ Age _____ Gender (circle): M or F

Parent #1 Name _____ Emergency Phone () _____

Parent #2 Name _____ Emergency Phone () _____

Parent E-mail _____

Student lives with (circle): Both Parents Father Mother Other: _____

Affirmative Action Survey: Funding agencies require periodic reports on the sex, ethnicity, and disability status of applicants. This data is for analysis and affirmative action only. **Submission of this information is voluntary. Check one of the following:**

- Caucasian
- African/African American
- Hispanic/Latino
- American Indian/Alaskan Native
- Asian/Pacific Islander
- Multi-Ethnic

PROGRAM CHOICES (List your top 7 priorities - #1 being your first choice. Placement is not guaranteed.)

- | | | | |
|------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <u>8th GRADE</u> | <u>10th GRADE</u> | <u>11th GRADE</u> | <u>12th GRADE</u> |
| () Leadership Corps | () Humphrey/Sibley House | () Sanford House | () Sanford House |
| | () Stassen/Ramsey Senate | () Knutson Senate | () Knutson Senate |
| | () Court of Appeals* | () Supreme Court* | () Supreme Court* |
| <u>9th GRADE</u> | () Junior Cabinet + B-3 form | () Senior Cabinet + B-3 form | () Senior Cabinet + B-3 form |
| () Humphrey/Sibley House | () Junior Lobbyist + B-3 form | () Senior Lobbyist + B-3 form | () Senior Lobbyist + B-3 form |
| () Stassen/Ramsey Senate | () TV Station + B-4 form | () TV Station + B-4 form | () TV Station + B-4 form |
| () Court of Appeals* | () Radio Station + B-4 form | () Radio Station + B-4 form | () Radio Station + B-4 form |
| | () Newspaper + B-4 form | () Newspaper + B-4 form | () Newspaper + B-4 form |

PREVIOUS MODEL ASSEMBLY PARTICIPATION AREAS: _____

SUPREME COURT/COURT OF APPEALS APPLICANTS: If applying for a position in the Supreme Court or Court of Appeals, list one partner with whom you will form your attorney team. Your partner must also apply for the Supreme Court or Court of Appeals and list you as a partner.

Partner's Name _____ Partner's Delegation _____

Please complete information and signatures on the reverse

MEDICAL/INSURANCE INFORMATION (If you carry medical/hospital insurance, please note the following)

Carrier _____ Policy/Group/ID # _____

Name of Insured _____ If employer plan, name of employer _____

This student is current with all required immunizations as required by the Minnesota Department of Health.

Name of Family Physician/Clinic _____ Phone () _____

Name of Dentist or Orthodontist/Clinic _____ Phone () _____

Any activities to be restricted _____

Prescription medicines taken and special dispensing needs _____

Operations/serious injuries/chronic illnesses _____

Please be forthcoming about disclosing medical conditions and medications. All information is kept confidential and will assist us in providing a better, safer and more productive program experience.

REGISTRATION AGREEMENT

As a participant in Minnesota YMCA Youth in Government, I realize that such a privilege involves certain responsibilities. I have read the Youth in Government Code of Conduct, understanding that all rules and regulations exist for the good of the program. I further understand that if my conduct does not meet these standards, I relinquish the right to all program opportunities and I will be returned home immediately, at my own or parents' expense without refund of fees or other amounts paid. I acknowledge that my participation in Minnesota YMCA Youth in Government programs indicates personal acceptance of the Code of Conduct and all program rules. I have read this registration agreement; have **read and signed** the Code of Conduct and agree to the terms in each document.

Student Signature _____ **Date** _____

I hereby authorize my child to participate in all activities of Minnesota YMCA Youth in Government and authorize my child to be absent from school during the days of the state Model Assembly Session. I understand that my child will participate in various meetings and program events; will travel to the training facilities, hotel, Capitol Complex and other sites as designated; and reside in a designated hotel under the supervision of his/her local Youth in Government delegation advisor. I understand that some of my child's biographical data may be included in a participant directory for distribution to other delegates, adult advisors, program sponsors and others. I understand that all photos, images and recordings (audio, visual and others) are property of Minnesota YMCA Youth in Government; that they can be used hereafter without further permission. I have read this registration agreement; have **read and signed** the Code of Conduct and agree to the terms in each document.

I understand that the sponsoring delegation, the YMCA and Minnesota YMCA Youth in Government assume no responsibility for injuries or illnesses or loss/damage to property which may be sustained resulting from participation in any activities, including transportation, to and from these programs. I expressly acknowledge on behalf of myself and heirs that I assume the risk of any and all injuries and illnesses which may result from my child's participation in these activities. I hereby release and discharge the sponsoring delegation, the YMCA and YMCA Youth in Government, its agents, servants and employees from any and all claims for injury, illness, death, loss or damage which my child may suffer as a result of participation in these activities.

The health information listed on this form is correct so far as I know and the person herein described has permission to engage in all activities except as noted. I authorize the YMCA adult advisors to give my child reasonable first aid and to transport my child to a health care facility for emergency services as needed.

I understand that the deposit is not refundable after November 1 - that the full tuition is not refundable after December 1 – and that no fees or other amounts paid will be refunded if my child is sent home for disciplinary reasons.

In the event that I cannot be reached in an emergency, I hereby give my permission to the health care facility/physician to use prudent, professional judgment in applying medical treatment to my child, which may include surgical procedures.

Parent Signature _____ **Date** _____

This document must be attached to the A-2 Code of Conduct Form