

# MINNESOTA YMCA YOUTH IN GOVERNMENT MODEL UNITED NATIONS REGISTRATION



## THE REGISTRATION FORM

Participation in Minnesota YMCA Youth in Government carries many privileges and responsibilities. Participants should expect to take part in the total Youth in Government experience - to work, to contribute to the conference and to enjoy the many activities. Participants and their parents should fill out the registration form completely. All information will help the Delegation and State Office prepare for each student's needs.

- Participants and parents should closely review the Code of Conduct and be prepared to take on the responsibilities outlined. The Code of Conduct is strictly followed by all participants, advisors, staff and board members
- The Code of Conduct must be signed by the participant and parent and attached to the registration form.

## COUNTRY CHOICES

Delegates should decide early which countries they would most like to represent and gather all the students who will represent the country. The sooner a country group's forms are submitted, the better the chance that those delegates will have the opportunity to represent the country of their choice.

There are a few issues that delegates should keep in mind when selecting countries and submitting application materials:

- Countries are assigned on a first-come, first-served basis upon receipt at the Youth in Government State Office. If delegates are required to submit forms to the local delegation first, they must take this into consideration and allow time for the materials to reach the Youth in Government State Office.
- Only *complete* country group applications will be processed and have a country assigned. A complete country group application includes:
  - 1) Completed UNA-1/UNA-2 packet for each member of the country group,
  - 2) Completed UND-1 form for the entire country
  - 3) Deposit of \$100 per student
- Certain countries require different numbers of delegates for adequate representation. Refer to the "Member States/Country Assignments" form for the number of delegates required.
- If a country group's registration is not complete, it may be returned to the Delegation Director and the country group will not be registered until the appropriate materials have been completed, corrected and returned.
- No countries can be "reserved" -- by phone or otherwise. Applications will not be accepted before the opening date listed on the Annual Schedule of Programs.

*Delegates must also complete the UND-1 Delegate Assignment Form, noting which students will sit on the particular organs or committees. The form has detailed instructions but essentially, if the requested country has membership on the ECOSOC, Security Council, ICJ or Human Rights Council, fill those positions first. Then fill the positions in General Assembly committees. A General Assembly delegate cannot hold a seat on more than one committee..*

## WAYS TO PARTICIPATE

### **General Assembly (GA) – Anderson GA for grades 7 & 8, Mondale GA for grades 9 - 12**

Every nation in the United Nations has a seat on the General Assembly. The General Assembly has several permanent committees that deal with issues such as economics, politics, social reforms, environment and international law. Members of the Model United Nations choose the committee topic which interest them most and work with other committee members to come to an agreement on the issue. Once a committee comes to consensus on how to deal with the problem, it writes a resolution outlining its plan. The resolution is forwarded to the General Assembly Plenary where all the countries can discuss it. General Assembly members are required to:

- Thoroughly research their country before attending the conference
- Study the specific issues addressed in the *Delegate Study Guide*
- Write two position papers on assigned topics from the *Delegate Study Guide*
- Help complete the required Status Report (one per country, per General Assembly)
- Adhere to the Code of Conduct

## Security Council

The Security Council is primarily responsible for maintaining international peace and security. The Council determines if there is a threat to peace and security and makes recommendations for peacefully resolving the situation. Because of its responsibilities, the Council often deals with crises and emergency situations. Security Council members are required to:

- Thoroughly research their country before attending the conference (especially allegiances and conflicts)
- Be very aware of current international conflicts around the world
- Write three position papers on assigned topics from the *Delegate Study Guide*
- Help complete the required Status Report (one per country)
- Adhere to the Code of Conduct

## Economic and Social Council (ECOSOC)

The Economic and Social Council is the organ most responsible for helping countries develop their economies, improving health and education of citizens and dealing with the many other social problems in developing countries. The ECOSOC provides human resources and financial assistance to improve the overall health and well being of people all over the world. ECOSOC members are required to:

- Thoroughly research their country before attending the conference
- Study specific issues addressed in the *Delegate Study Guide*
- Write three Position Papers on assigned topics from the *Delegate Study Guide*
- Help complete the required Status Report (one per country)
- Adhere to the Code of Conduct

## International Court of Justice (ICJ)

The International Court of Justice (ICJ) rules on disputes brought to it by nations who agree to comply with ICJ decisions. The ICJ plays an important role in the United Nations mission of preventing international armed conflicts. Countries can bring contentions, which otherwise might result in war, before an unbiased body and make their arguments. International Court of Justice members are required to:

- Thoroughly research their country before attending the conference
- Be very aware of international disputes around the world
- Write at least one memorial (due before the conference - see schedule for appropriate deadline)
- Write a counter-memorial if their nation is "sued" in the ICJ (due at conference registration)
- Help complete the required Status Report (one per country)
- Adhere to the Code of Conduct

## Human Rights Council (HRC)

The Human Rights Council (HRC) assists member states in protecting human rights by building international infrastructure and developing international law geared towards the protection of human rights as defined in the UN Charter. Members of the HRC debate topics and work with other council members to come to an agreements. Because the HRC is governed by the General Assembly, resolutions that are passed by the HRC are forwarded to the GA Plenary where all can discuss and pass it. HRC members are required to:

- Thoroughly research their country before attending the conference
- Study the specific issues addressed in the *Delegate Study Guide*
- Write three position papers on assigned topics from the *Delegate Study Guide*
- Help complete the required Status Report (one per country)
- Adhere to the Code of Conduct

## Conference Newspaper

Conference Newspaper members write and edit several editions of the newspaper during the conference. All members of the Conference Newspaper Staff will work together in developing formats, deciding upon worthy news items and covering stories and news from the Model United Nations. Students must be self-motivated, have the ability to produce quality work on a tight schedule, be willing to work outside of schedule program time and attend additional training sessions/production meetings. Newspaper members are required to:

- Write and submit two (2) news articles ready for publication
- Meet all deadlines
- Assist country groups in the local delegation with international research
- Attend all training courses/production sessions
- Adhere to the Code of Conduct
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## DELEGATE PREPARATION

Once delegates have received their country and organ assignments from the State Office, they must immediately begin the research process and **must** fully investigate their country before arriving at the conference.

*Please keep this page for your reference*

# MINNESOTA YMCA YOUTH IN GOVERNMENT CODE OF CONDUCT

The purpose of this Code of Conduct is to identify personal behavior that is consistent with the purpose and objectives of the YMCA and Minnesota YMCA Youth in Government. The items within the Code are based upon performance and are designed to protect participants and the welfare of the program for future generations. We expect all Youth in Government participants to behave in a mature and responsible way and to respect the rights and dignity of others. Our Code of Conduct does not permit language or any action that can hurt or frighten another person or that falls below a generally accepted standard of conduct.

*We, the participants, advisors, volunteers, staff, and board members of Minnesota YMCA Youth in Government programs agree to uphold the following CODE OF CONDUCT:*

1. All participants shall conduct themselves in an orderly and responsible manner in transit to and from, and during all functions of the Minnesota YMCA Youth in Government programs. Personal behavior reflects upon the quality of the program, one's delegation, the YMCA, school and one's self.
2. Participation in all elements of the program shall be maintained on an intellectual and productive level.
3. Each participant shall attend all scheduled program functions, activities, meetings and training sessions.
4. Theft or behavior that results in the destruction of property will not be tolerated. Each participant is legally and financially responsible for any removal, defacing or willful damage to public or private property. This includes but is not limited to the property of fellow participants, advisors and staff, organizations, businesses, lodging & conference facilities, and the State of Minnesota.
5. Materials of officials and employees of any facility shall not be removed or tampered with in any manner.
6. Nametags shall be worn at all times when outside assigned lodging facility rooms. Nametags shall be worn visibly on the front of the upper torso.
7. Visitors, alumni, parents, friends, etc., are not permitted in the lodging facility during evening activities unless approved by the State Youth in Government Office. Visitors, alumni, etc., are not permitted in lodging facility sleeping rooms at any time. Participants shall not invite or receive visitors.
8. Guests, parents and official observers to any program activity are restricted to public meeting spaces, lobbies and visitors galleries unless approved by the State Youth in Government Office.
9. All individual, group or delegation meetings must take place in the lobby or on the meeting room levels of the lodging facility. No sessions or meetings (formal or informal) may take place in the sleeping rooms of the lodging facility, nor in any hallway of the sleeping room levels of the lodging facility.
10. Participants shall observe quiet hours in consideration of those lodging facility guests not affiliated with Youth in Government. Participants shall be in, and remain in their assigned lodging facility room by the curfew listed in the official program schedule. Curfew will remain in effect until 6:00 AM the following morning.
11. The lodging facility pool may not be used at Youth in Government events.
12. The use or possession of electronic devices shall not be permitted during program activities.
  - Prohibited electronic devices include but are not limited to compact disc or tape players, mp3 players, iPods, video games, radios and TVs.
  - Cellular telephones and pagers must be turned to "silent" or "vibrate" during program activities.
  - Laptops and other personal computing devices (netbooks, iPads, etc. ) may be used in program area functions, for business purposes, at the discretion of the Youth Officers and the Youth in Government State Office.
13. Lodging facility room switches will not be permitted without the approval of the delegation advisor and the Youth in Government State Office.
14. Candy, gum, food and beverages (including water) are prohibited in all meeting rooms and facilities. Water and water bottles are only permitted in hallways or public areas of meeting facilities.

15. Participants, advisors and staff will wear appropriate attire during program activities and official functions.
  - Appropriate dress for men: *dress pants, dress shirt and tie, jacket or sweater, or suit and dress shoes.*
  - Appropriate dress for women: *dress pants or dress skirt and top, dress or suit and dress shoes.*
  - T-shirts, flip-flops, tennis shoes, tank tops and denim in any form, are not appropriate during official functions.
  - Visible undergarments and bare midriffs are not appropriate at any time.
  - Hats are only permitted (for males and females) in outdoor settings.
  - Casual dress and proper footwear is appropriate for most evening activities; pajamas, slippers or any other sleeping attire is not appropriate to be worn outside of sleeping rooms.
  - Personal attire reflects upon the attitude, quality, purpose and dignity of the entire program. Appearance must be neat and tidy – good grooming, shirts tucked in and pants pulled up to the waist.
16. Harassment or intimidation by words, gestures, body language or other menacing behavior will not be tolerated. This includes angry or vulgar language (swearing, name-calling, shouting), physical contact with another person in any angry or threatening way or any other conduct of an inappropriate, threatening or offensive nature.
17. Sexual activity or sexual conduct is not appropriate and will not be tolerated.
18. The use, possession or concealment of certain materials is forbidden at all Minnesota YMCA Youth in Government functions. These materials include, but are not limited to:
  - Flame producing devices, incense, candles
  - Tobacco products
  - Alcoholic beverages
  - Illegal drugs or chemicals – including but not limited to misuse/misappropriation of prescriptions or over-the-counter drugs
  - Weapons or objects that may be used as weapons
19. No participant shall leave a program function unless the approval of his/her local delegation advisor AND the State Youth in Government Office is secured.
  - Participants shall not leave the lodging facility except while in transit to or from an official program function.
  - Should a participant need to leave for a parent/guardian-approved function outside of YMCA Youth in Government, the participant must provide written authorization to the local Delegation Director and be picked up/returned by a parent or legal guardian or as designated by the parent or guardian.
  - Participants may not use or be transported in private vehicles during any program function without approval of parent or legal guardian or local delegation adult advisor and Youth in Government State Office.
20. Participants are NOT allowed in each other's lodging rooms at any time, for any reason.
21. Participants are expected to conform to all regulations on the honor system. Those who are present when a violation occurs and who do not intervene or report the situation may be considered a participant in the violation and may be disciplined accordingly.
22. Participants are encouraged to be responsible for their personal comfort and safety and to ask any person whose behavior threatens their comfort, to refrain. If a participant feels uncomfortable in confronting the person directly, they should report the behavior to any advisor or the Youth in Government State Office.

This Code shall be in effect at all YMCA Youth in Government functions – at the local delegation level and at state program events (including transit to and from events). It shall be enforced by all advisors, with discretion to the Hotel Directors and the Youth in Government State Office

Participation in Minnesota YMCA Youth in Government programs indicates personal acceptance of this Code of Conduct.

Failure to follow the Code of Conduct may result in one or more of the following disciplinary actions (but not limited exclusively to them):

- A. the loss of privileges or position
- B. parents of the delegate notified
- C. removal from the program/send home at participant/parent expense - without refund of program fees
- D. school officials notified
- E. summoning of security and/or police

***While any of the above actions may be applied to any Code of Conduct infraction, option "C" above is the most common disciplinary action for items #16 - #21.***

***Please keep this sheet for your reference***



# MINNESOTA YMCA YOUTH IN GOVERNMENT MODEL UN REGISTRATION

[yig@ymcampus.org](mailto:yig@ymcampus.org)

[www.mnyig.org](http://www.mnyig.org)

**Office Use Only!**

Member # \_\_\_\_\_

School or YMCA Delegation (check with adult advisor if unsure) \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
*(as you want it printed on your nametag)*

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Student Cell Phone ( ) \_\_\_\_\_

Student E-mail \_\_\_\_\_ Years in Program (including this year) \_\_\_\_\_ Grade \_\_\_\_\_

School \_\_\_\_\_ Birth date \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_\_ Gender (*circle*): M or F

Parent #1 Name \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Parent #2 Name \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Parent # 1 Email \_\_\_\_\_ Parent #2 Email \_\_\_\_\_

Student lives with (*circle*): Both Parents Father Mother Other: \_\_\_\_\_

**Affirmative Action Survey:** Funding agencies require periodic reports on the sex, ethnicity, and disability status of applicants. This data is for analysis and affirmative action only. **Submission of this information is voluntary. Check one of the following:**

- Caucasian
- African/African American
- Hispanic/Latino
- American Indian/Alaskan Native
- Asian/Pacific Islander
- Multi-Ethnic

**COUNTRY CHOICES** (List your top 10 priorities - #1 being your first choice. Assignments are not guaranteed and are determined on a first-come, first-served basis, from all registrants with complete country packets.)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

6. \_\_\_\_\_ 7. \_\_\_\_\_ 8. \_\_\_\_\_ 9. \_\_\_\_\_ 10. \_\_\_\_\_

Check here if registering for the Conference Newspaper instead of a country group  
*(Note that there is limited availability for participation in the Newspaper and that placement is not guaranteed)*

PROGRAM AREAS PREVIOUSLY PARTICIPATED IN \_\_\_\_\_

**COUNTRY GROUP MEMBERS** List the other students who will participate in your country. Refer to "Member States/Country Assignments" form for the number of delegates required. **DO NOT LIST YOURSELF!!**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

**INSURANCE INFORMATION** (If you carry medical/hospital insurance, please note the following)

Carrier \_\_\_\_\_ Policy/Group/ID # \_\_\_\_\_

Name of Insured \_\_\_\_\_ If employer plan, name of employer \_\_\_\_\_

**MEDICAL INFORMATION** (Please be forthcoming about conditions/medications – Information is kept confidential)

Name of Family Physician/Clinic \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Name of Dentist or Orthodontist/Clinic \_\_\_\_\_ Phone ( ) \_\_\_\_\_

This student is current with all required immunizations as required by the Minnesota Department of Health.

Any activities to be restricted \_\_\_\_\_

Prescription medicines taken and special dispensing needs \_\_\_\_\_

Operations/serious injuries/chronic illnesses \_\_\_\_\_

As a participant in Minnesota YMCA Youth in Government, I realize that such a privilege involves certain responsibilities. I have read and agree to abide by the Youth in Government Code of Conduct, understanding that all rules and regulations exist for the good of the program. I further understand that if my conduct does not meet these standards, I relinquish the right to all program opportunities and I may be returned home immediately, at my own or parents' expense without refund of fees or other amounts paid. I acknowledge that my participation in Minnesota YMCA Youth in Government programs indicates personal acceptance of the Code of Conduct and all program rules. I have read this registration agreement; have read the Code of Conduct and agree to the terms in each document.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

I hereby authorize my child to participate in all activities of Minnesota YMCA Youth in Government and authorize my child to be absent from school during the days of the state Model Assembly Session. I understand that my child will participate in various meetings and program events; will travel to the training facilities, hotel, Capitol Complex and other sites as designated; and reside in a designated hotel under the supervision of his/her local Youth in Government delegation advisor.

I understand that some of my child's biographical data may be included in a participant directory for distribution to other delegates, adult advisors, program sponsors and others. I understand that all photos, images and recordings (audio, visual and others) are property of Minnesota YMCA Youth in Government; that they can be used hereafter without further permission, which may include use for promotional purposes, marketing materials and YMCA websites. I have read this registration agreement; have read the Code of Conduct and agree to the terms in each document.

In consideration of participating in Youth in Government activities and for other goods and valuable consideration, I hereby agree to release and discharge from liability arising from negligence, the local Delegation, the YMCA of Metropolitan Minneapolis and the YMCA of Greater St. Paul and their owners, directors, officers, employees, agents, volunteers, participants and all other persons or entities acting for them (hereinafter collectively referred to as "Releasees", on behalf of myself and my children, parents, heirs, assigns, personal representative and estate and also agree as follows:

- (1) I acknowledge that participating in these activities involves known and unanticipated risks which could result in physical or emotional injury, paralysis or permanent disability, death and property damage. Risks include but are not limited to broken bones, torn ligaments or other injuries as a result of falls or contact with other participants; medical conditions resulting from physical activity; and damaged clothing or other property. I understand such risks simply cannot be eliminated, despite the use of safety equipment, without jeopardizing the essential qualities of the activity.
- (2) I expressly accept and assume all of the risks inherent in these activities or that might have been caused by the negligence of the Releasees. My child's participation in these activities is purely voluntary and we elect to participate despite the risks. In addition, if at any time I believe that even conditions are unsafe or that my child is unable to participate due to physical or mental conditions, then I will immediately discontinue participation.
- (3) I hereby voluntarily release, forever discharge and agree to indemnify and hold harmless Releasees from any and all claims, demands or causes of action which are in any way connected with my child's participation in these activities or our use of their equipment or facilities, arising from negligence. This release does not apply to claims arising from intentional conduct. Should Releasees or anyone acting on their behalf be required to incur attorney's fees and costs to enforce this agreement, I agree to indemnify and hold them harmless for all such fees and costs.
- (4) I represent that I have adequate insurance to cover any injury or damage I or my child may suffer or cause while participating in this activity or else I agree to bear the costs of such injury or damage myself. I further represent that my child has no medical or physical conditions which could interfere with his/her safety in these activities or else I am willing to assume – and bear the costs of – all risks that may be created, directly or indirectly, by any such condition.
- (5) In the event that I file a lawsuit, I agree to do so in the state where the Releasee's facility is located and I further agree that the substantive law of that state shall apply.
- (6) I agree that if any portion of this agreement is found to be void or unenforceable, the remaining portions shall remain in full force and effect.

In the event that my child needs immediate medical attention, I authorize YMCA staff to give my child reasonable first aid and to arrange for transport to a health care facility for emergency services as needed. I agree to the release of any records necessary for treatment, referral, billing or insurance purposes. The YMCA receives medical information on participations that may need to be shared with medical providers.

If my child requires use and administration of an epi-pen, prescription or over-the-counter medication, it is my responsibility to ensure that the epi-pen or medication are on my child or within his/her personal belongings every day of the program. If YMCA staff is required to administer and use the epi-pen and/or medication, I agree to forever release and discharge the YMCA and its directors, officers and employees from any and all liability arising out of or resulting from use or administration of the epi-pen and/or medication.

By signing this document, I agree that if my child is hurt or has property that is damaged during participation in these activities, then I or my child may be found by a court of law to have waived or right to maintain a lawsuit against the parties being released on the basis of any claim for negligence. In consideration of my child being permitted to participate in these activities, I further agree to indemnify and hold harmless Releasees from any claims alleging negligence which are brought by or on behalf of my child or are in any way connected with such participation by my child. I hereby acknowledge that the YMCA will assume that either parent may pick up my child at any time during the program, unless there is pertinent court documentation on file at the YMCA that indicates otherwise.

I have had sufficient time to read this entire document and, should I choose to do so, consult with legal counsel prior to signing. Also, I understand that these activities might not be made available or that the cost to engage in these activities would be significantly greater if the YMCA did not utilize waivers as a method to lower insurance and administration costs. I acknowledge that certain sections of this waiver may not apply to me or my child but agree to be bound by any applicable language. I have read and understood this document and the Code of Conduct and agree to be bound by their terms.

**I understand that the deposit is not refundable - that the tuition balance is not refundable after March 1st that no fees or other amounts paid will be refunded if my child is sent home for disciplinary reasons.**

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

***The country group's forms must be attached to UND-1/UND-2 Assignment Form***